

# CLUB CONSTITUTION

NET IMPACT SCHULICH



## **Vision:**

Net Impact is a global community of students and professionals who want to become the most effective change agents they can be. Net Impact Schulich mobilizes its members to drive transformational social and environmental change through business.

## **Mission:**

Net Impact Schulich plans to achieve this vision by providing members of the Schulich student body with opportunities to develop careers in sustainability through skills training, experiences and network building. The club organizes speaker events, skills workshops, executive lunches and an annual conference, as well as working with the administration and faculty at Schulich to include contemporary courses in sustainability.

## **About:**

Net Impact Schulich is a graduate-level, entirely student-run club at the Schulich School of Business. It operates as a chapter under the wider Net Impact organization, a US-based, non-profit that boasts both professional and student chapters across the globe.

## **Article 1: Composition of the Club**

- a. The club shall consist of a President, a Vice President & Conference Chair, and Directors of each; Finance, Sponsorship, Marketing & Communications, Net Impact Central Liaison, and Part Time Affairs.
- b. The composition of the club shall be as defined in Schedule I to the Constitution, as may be amended each year when a new team takes over.

## **Article 2: Code of Conduct**

- a. All the club members are to abide by the constitution and mutually acceptable moral codes of conduct.
- b. The club executives are responsible for spreading the awareness about Net Impact, its allied activities and driving membership.
- c. All the club executives are expected to report any major updates, financial irregularities, or any other issue pertinent to the club to the President, Vice President, & Director of Finance as early as possible.
- d. The club executives have the right to remove an executive from his/her post or abolish the post in case the individual holding the chair does not function as expected or if the post becomes irrelevant to the club's activities.

- e. This and any other issues regarding removal of an executive would be done through voting

## **Article 3: Meetings**

- a. Club meetings will be held bi weekly on such day and time as decided by the President by giving a notice of minimum three (3) days unless the circumstances require otherwise.
- b. Notwithstanding the above, in case of emergencies or in case any matter requires urgent action, any executive with the permission from President or Vice-President can call for a meeting.
- c. It is expected that all the executive members be present at the meetings and if an executive is unable to attend any meeting than he/she shall notify the President or Vice President at least 24 hours in advance of the meeting, unless in extenuating circumstances.
- d. Any executive not attending more than 3 meetings in a row without valid cause shall render himself/herself liable to be removed from the position.

## **Article 4: Finances**

- a. It is expected that the incoming chairs make sure that previous years' finances are cleared and no payables or receivables are left.
- b. The President and Director of Finance are expected to prepare the incoming budget and submit the same before the ending date to Schulich Club Services.
- c. The expenses could be expected to go above the revenues only if cash balances are available from the beginning of the year. If this is not the case than, expenses should be minimised and kept under the total revenue figure.
- d. It is preferred that the outgoing team leaves a reasonable sum (approx. CAD 500) in the bank balance for the incoming executives to operate the club.

## **Article 5: Appointments**

- a. The appointments for incoming President and Vice-President, the two necessary members required for registering a club should preferably be made in the month of April.
- b. Other executive positions could be filled in by the above two executives in May.
- c. All the appointments need to follow the process of applying for the post and possibly going through an interview before final appointments are made.
- d. No person who is already holding a position of an executive in another club, shall be appointed to the Board unless no other suitable candidate is available.



## **Article 6: Communication**

- a. President, Director of Marketing & Communications and Net Impact Central Liaison shall alone be authorised to communicate all matters regarding the club with the Club Mentors or the Industry Advisors.
- b. No executive shall communicate any matter connected with the club with any external person without keeping the President in the know.

## **Article 7: Conflict of Interest**

- a. No executive shall discuss any matter internal to the club with other clubs except with the authorisation of the President and Vice President unless such a matter is relating to a routine activity relating to the portfolio the member is currently holding.
- c. No executive is expected to influence, coerce or in any way persuade other executives or members to buy/sell products, services or any other initiatives for profit without prior consent from the President and Vice President.
- d. No executives could at any point use the name, logo or finances of Net Impact Schulich for personal gains.
- e. All members should treat one another with respect at all times. Differences of opinion and technical decisions will be made by majority vote. Individual conflicts between members shall be resolved respectfully between the members involved to the best of the members' ability. Should the matter require mediation, the members may involve the President for support (or the VP if the conflict includes the President).



## Schedule I

### Composition of the Club 2018-19

The Governing body of the club shall consist of the following:

1. President
2. Vice President (Conference Chair)
3. Director (Finance & Sponsorship)
4. Director (Operations)
5. Director (Communications & Digital Media)
6. Director (Marketing)
7. Director (Net Impact Central Liaison)